

CITY OF NEWTON, MASSACHUSETTS

PURCHASING DEPARTMENT

purchasing@newtonma.gov

Fax (617) 796-1227

March 28, 2011

ADDENDUM #1

INVITATION FOR BID #11-70

Grass Cutting & Trimming, Removal of Leaves, Mulching & Pruning of Shrubs

THIS ADDENDUM IS TO: **Answer the following Question:**

Q1. Will the contractor be paid by unit cost/frequency?

A1. Yes

Q2. Last year you awarded all alternates. Will you be doing the same this year?

A2. Yes

Q3. If you do the mulching will all sites be done at the same time?

A3. No

Q4. When will the work start?

A4. Approximately July 1, 2011 (this is a Friday)

Q5. Have there been any major changes from the last contract to this one?

A5. No

Q6. Have the 2 grass mowing projects always been separate?

A6. Yes

Q7. Does the current contractor have both contracts?

A7. No

Q8. Is a Performance Bond required?

A8. No

Q9. What is the bid deposit requirement (via certified check, bid bond, etc.)? 5%?

In reference to page 5 item 4.4 Should the bid deposit reflect the base bid only or include the base bid plus alternates?

A9. There is no bid deposit required for this bid.

Q10. In reference to page 5 item 4.3, please confirm if only the bid form needs to include words and figures or if the pricing schedule also has the same requirement.

A10. Words and figures are required on the bid form; only figures are required for the pricing schedule

Q11. What are the requirements with respect to performance/payment bonds for this contract?

A11. No payment bond and no performance bond

Q12. Will the City of Newton use the base bid or base bid plus alternates to determine lowest bidders?

A12. Base bid + 3 alternates to determine lowest bidder

All other terms and conditions of this bid remain unchanged

PLEASE ENSURE THAT YOU ACKNOWLEDGE THIS ADDENDUM ON YOUR BID FORM

Thank you.

A handwritten signature in black ink that reads "Rositha Durham". The signature is fluid and cursive, with the first name and last name clearly distinguishable.

Rositha Durham
Chief Procurement Officer